



S.G.M.P.G.

Ayurvedic Medical College

G H A Z I P U R

1994 A Minority Institution

Declared by UP Govt. & Govt. of India

Affiliated to CSJM University, Kanpur

Recognised by CCIM & Department of AYUSH Govt. of India, New Delhi



TERMS AND CONDITIONS

BAMS (Ayurveda) Course (4 $\frac{1}{2}$ Years)

S.G.M.P.G. Ayurvedic Medical College

Saheri, Ghazipur-UP-India

Terms and conditions applicable for admissions to
B.A.M.S. (Ayurveda) Course

Admission to BAMS course at S.G.M.P.G. is based on a private Ayurvedic/Unani private level entrance test conducted Self.. BAMS course is conducted in S.G.M.P.G. Ayurvedic Medical College, Saheri, Ghazipur, Uttar Pradesh.

VERY IMPORTANT

Management of S.G.M.P.G. reserves the right to change any of the conditions enumerated herein for the purpose of complying with any of the regulations of the University Grants Commission or any other competent authorities.

1. DURATION / CURRICULUM

Course	No. of Seats	Duration	Curriculum
BAMS (Bachelor of Ayurvedic Medicine and Surgery).	60	Four and a half years plus one year Compulsory Rotatory Internship.	As approved by CSJM Kanpur University and is in line with the directives of the Central Council for Indian Medicine.

2. ELIGIBILITY Age

Limit:

BAMS: Only those candidates whose at least 17 years of age that date, are eligible to apply. Date of birth as recorded in the 10th standard / school leaving certificate will be taken as authentic.

a. Qualification

b1. Candidate must have passed plus two or equivalent with the subjects Physics, Chemistry, Biology and English individually and have obtained a minimum of 50% marks in English and 50% marks in Physics, Chemistry and Biology taken together, from any State Higher Secondary Board or Equivalent. For SC/ST candidates minimum marks required in plus two is 45% and 40% in the S.G.M.P.G. Entrance Examination.

b2. The candidate must have passed the Higher Secondary examination, or its equivalent in first attempt (Exemptions may be considered only on medical grounds and the decision of the Chairman- Admissions will be final and binding). The last two years of such study should include Physics, Chemistry, Biology and English. Students studying in foreign countries following a syllabus other than any Indian syllabus should produce an Equivalence Certificate from The Association of Indian Universities.

b3. Candidates whose results of the qualifying examination are not available could also write the S.G.M.P.G. Examination subject to their producing the mark list of the qualifying examination on or before second week of July. No separate communication will be issued for the marks list. Failure to submit the marks list will be to the disadvantage of the candidate. Candidates should write the Hall ticket number on the mark list while submitting it separately. Candidates who had sent the mark list along with the application form need not send it again.

3. S.G.M.P.G. EXAMINATION (AYURVEDA) 2015

Written test is mandatory for all the candidates.

Course	Date of examination	Time of examination
BAMS (Ayurveda)	Last Week of July	10.00 AM - 12.30 PM

a. Cost of Prospectus / Application will not be refunded under any circumstances. No separate examination fee need to be paid.

4. FILLING UP OF APPLICATION FORMS

Detailed instructions for filling up of the Application form are given under clause 31 of this Booklet.

5. MAILING OR DELIVERY OF THE APPLICATION

- i. An envelope printed with our address is provided along with the application, which you are required to use for submission of the same.
- ii. Before mailing, ensure that you have kept the following documents in the bigger envelope:
 - a) Application Form duly filled and pasted with three Photographs all duly ATTESTED by the candidate. One on the application form, second on the Hall Ticket and the third on the attendance card.(Do not tear the Hall Ticket and attendance card from the application form)
 - b) Plus two marks list if available (stapled to the application form).
 - c) Demand Draft of Rs.1200/- in case of Online or downloaded application forms.
(On the reverse of the DD please write your name and the Examination Centre chosen)
 - d) Detailed instruction for submission of online applications will be given at the website and the candidates should strictly follow such instructions.
 - e) Clip all the above together, keep in the bigger envelope, paste and despatch through speed post

or a reliable courier. Also can hand deliver to the Office of the Admissions, at SGM PG Ayurvedic Medical College, Saheri, Ghazipur.

In any case the form must reach the Office of Admissions on or before the last date.

6. Form must be filled clearly and legibly in CAPITAL LETTERS
7. Keep a photocopy of the filled application for future reference. This is particularly required in case you need a duplicate hall ticket.
8. Any discrepancy in the statements or submission of incomplete or incorrectly filled forms or unclear photographs will lead to rejection of application.
9. Photograph: Paste your recent (taken after 1st January 2015 only) passport size face close up colour photograph with date of photograph.

10. Centre of Examination:

Indicate the Examination Centre from where the candidate would like to appear for the test. Please note that requests for change of examination centre will not be entertained. While efforts will be made to allot the Centre chosen by the candidate, on account of administrative reasons it may not always be possible to allot the Centre chosen by the candidate.

marking [1] for first preference [2] for second and so on.

If no choice of Centre is indicated the Admission Office will allot a Centre considered to be geographically nearer to the candidate's address for communication mentioned in the application.

11. Telephone Numbers (VERY IMPORTANT)

It is advisable to mention more than one telephone number for contacting the candidate or his / her parents. Many times important messages are given through the telephone. While the Institution will make all reasonable efforts to contact the candidate or his / her parents, if the numbers are not reachable Institution will not be responsible. Therefore candidates should ensure that two or more **easily accessible numbers and email ID if available** are mentioned in the application.

12. CENTRES FOR EXAMINATION:

A.	A.U.A.M.C-Aligarh	B.	S.S.A.M.P.G.C.-Aligarh
C.	S.G.M.P.G.A.U.M.C. Ghazipur	D.	M.S.D.S.A.C-Farrukhabad
E.	V.Y.D.S.A.P.G.M-KHURJA	F.	B.A.M.C.H.R.C-MUZAFFARNAGAR
G.	J.D.A.M.C.-Aligarh	H.	S.D.A.M.C.R.C.-MATHURA
I.	B.H.M.C.-GREATER NOIDA	J.	N.H.M.C.-AGRA

13. issue of hall ticket

- (a) **Postal and downloaded applications:** Hard copy of the Hall Ticket will be sent to the candidate by post. It shall however be the responsibility of the candidate to obtain and produce the Hall Ticket in the Examination Hall.
- (b) **For online applications:** Candidates Hall Tickets will be made available in the OARS portal. Candidates can download the Hall Ticket and take a color printout - this will be considered as a valid Hall Ticket. In case of any problem related to online application, please seek help by communicating the problem by email to help@shammegroup.org
- (c) It is however mandatory that the Hall Ticket and attendance sheets are filled correctly and completely and submit along with the application. **Duplicate hall ticket will not be issued on the day of examination. Candidates are required to submit the following documents for obtaining duplicate Hall Ticket:**

- i. A photocopy of the duly filled up application form.
- ii. Passport size face close up colour photographs taken after 1st January 2015 with name and date photographed - two numbers.
- iii. Receipt issued by the post office towards Speed post or Registered post or the receipt Issued by the courier agency.
- iv. Submit an undertaking - the format of which will be supplied by the University Representative.

14. special instructions

- i. Candidates will be allowed to enter the examination hall 15 minutes before commencement of the examination.
 - ii. Candidates will not be allowed to enter the examination hall after 30 minutes from the commencement of the examination and will not be permitted to leave the examination hall till the scheduled end of the examination.
 - iii. Once the candidate leaves the hall (even if only to answer a call of nature) he/ she will not be allowed to re-enter the examination hall.
 - iv. Candidates should hand over the answer sheet and the question booklet to the Invigilator before leaving the examination hall. If the question booklet is not returned, the answer sheet will not be evaluated.
 - v. Candidates must bring their own pen, HB pencil, sharpener and eraser.
 - vi. Candidates are not allowed to bring any books, notes, mobile phone, paging device, slide rules, clock table, calculator, laptop or any other electronic gadgets to the examination hall.
 - vii. Candidates are not allowed to have any conversation or gesticulation or disturbance in the exam hall. Such acts of behaviour could lead to the candidate being debarred and will be sent out of the examination hall.
 - viii. During the examination, the invigilator will check the Hall Tickets to satisfy the identity of the candidate and in his/her presence
- Candidate must sign ;**
- a. The attendance card (Counterfoil of the Hall Ticket).

- b. Room wise attendance sheet.
- c. Affix his/her left hand thumb impression on the Room wise attendance sheet.
- ix. Candidates must make their own arrangements of stay for the purpose of Entrance Examination. If candidate lives far away from the Exam Centre, he/she is advised to reach the city on the previous day particularly when the chosen centre is far away from their residence and it will be in his/her interest to locate the centre in advance to avoid waste of time.

15. SYLLABUS FOR THE ENTRANCE EXAMINATION

Entrance Exam will be of objective type and approximate distribution of questions will be as per table below.

Physics	30
Chemistry	30
Biology	60
English	05
General knowledge	05
Questions Related to Ayurveda & Indian Culture	20
Total Questions	230

Duration of Examination will be 180 Minutes

The syllabus for Associate of the private Ayur./Unani Medical College Examination will be as per the 10 + 2 examination (CBSE). Each MCQ will consist of a stem and four options, labelled A, B, C and D. Only one of the options is correct and for each correct response the candidate will be awarded three marks

16. ANSWERING IN THE ENTRANCE EXAMINATION

- a. Use of OMR Sheet for answering Entrance examination will have to be answered on OMR sheet which will be supplied to the candidates in the examination hall Before answering the questions, candidates must fill up the personal details such as
 - (i) Hall Ticket Number (ii) Question Booklet Number (iii) Question series and also sign at the space provided on the Form. **Failure to fill up the OMR sheets properly and completely can lead to rejection of your answer sheet.**

- b. Only in case the form is defective a fresh one will be supplied.
- c. Candidates should indicate the answer by darkening completely the appropriate Circle in the answer sheet.
- d. Candidate should not indicate the answer in any other way (tick mark, cross, dot line, etc.) which are not accepted as correct answers.
- e. More than one answer indicated against a question will be deemed as incorrect response, and one mark will be deducted for such answers.
- f. **Candidates are advised to use HB Pencil / Pen for answering.** If candidate wants to change any answer on the answer sheet, he/she must erase completely the existing pencil mark, and then darken the appropriate circle with pencil.
- g. Candidate must ensure that no visible mark is left after erasing the wrong answer.
- h. Candidate should not do any rough work or writing work on the Answer Sheet. All such rough work should be done in the Question Booklet itself.
- i. The order of questions is not the same in all Question Booklets; the pages are jumbled. Therefore, candidates should never change their test booklet during the examination.
- j. Since computer evaluation of answer sheet is done, requests for **re-checking / re-totaling / re-evaluation of answer scripts will not be entertained.**

17. PUBLICATION OF RESULTS

- i. Rank list will be prepared on the basis of
 - ii. Results will also be displayed on the Notice Boards in the SGM PG Ayurvedic Medical College.
 - iii. Result can also be obtained by contacting the admission office (Contact number - +919415388196

18. COUNSELLING & ADMISSION

- (a) Counselling and admission will commence normally within two week from the date of announcement of results. Details of counselling such as the availability of seats and rank numbers called for counselling each day will be updated on our web site <http://shammegroup.org>
- (b) Separate call letters will be sent. Candidates desirous of admission should report to the Coordinator (Admissions - Ayurveda) on the date / time and place announced in the web site/call letter.
- (c) Admissions will be made strictly on the basis of availability of seats. As soon as the seats are filled admissions will be closed. Mere reason that a candidate was present on the date of counselling will not confer any right on him/her for a seat.
- (d) Interested candidates should report before 10.00 am on the dates allotted for the concerned rank numbers. Seat allotment will be done for the candidates present at 10.00 am or a time fixed by the Chairman Admissions on the basis of the ranks of candidates present at the time of allotment on the date of counselling/allotment.
- (e) If a candidate arrives late for counselling and seats get allotted to subsequent rank holders, he/ she has no right over seats allotted to lower rank holders. Failure to report in time on the date fixed for counselling can result in a candidate forfeiting his/ her chance for admission. In the event of any such appeals, decision of the Coordinator - Admissions on the matter shall be final & binding on the candidate.
- (f) While reporting, the candidate should be accompanied at least by one of the parents and should produce the following documents in original along with two additional sets of photocopies.
 - i. Plus Two marks list.
 - ii. Plus Two Pass certificate. (In case of CBSE or ICSE)
 - iii. A document to prove the date of birth.
 - iv. Transfer Certificate from the Institution last attended.
 - v. Migration Certificate from the Board from where the candidate passed his/ her Plus two.

- vi. A Character and conduct Certificate from the Institution from where the student passed his/ her plus two examinations mentioning the status of his/ her behavioural pattern especially in terms as to whether the student displayed persistent violent or aggressive behaviour or any desire to harm others.
- vii. Medical Certificate for physical fitness and mental soundness from a medical Officer not below the rank of a Civil Surgeon or a Clinical Associate Professor of a Medical College.
- viii. Community Certificate in case of OBC/SC/ST candidates.
- ix. Recent Passport sizes face close-up colour photographs - 4 Nos.
- x. Demand draft for the amount which will be announced in the web site or intimated to the candidate by any other means favouring Director/Principal SGM Ayurvedic & Unani Medical College, Payable at Ghazipur.

19. SEAT RESERVATION FOR SC/ST CANDIDATES

Seats will be allotted to OBC/SC/ST categories as per UGC norms.

20. VERIFICATION OF DOCUMENTS

Permission to write the Entrance Examination will not confer any right to candidate for a seat.

All admissions are subject to verification of the original certificates and documents of the candidates. The decision of the Chairman, Admissions (Ayurveda), S.G.M. regarding the eligibility of any applicant shall be final. If any time before or after admission it is found that the candidate does not meet the eligibility requirement seat will be denied to him/her. Therefore it is the responsibility of the candidates to ensure that he/she meets all the eligibility requirements.

21. FEES PER ANNUM

- (i) As and when decided, the fees details will be displayed at our website <http://shammegroup.org/>
 - a. Candidates admitted to any of the courses must remit the tuition and other fees at the time of admission by way of demand draft. Request for extension of time for payment of fee will not be considered.
 - b. From Second year onwards annual tuition fees, Hostel & Mess and other fees are required to be paid in full by the dates which will be notified by the Principal. Normally the fees payment will be in the beginning of July every year. Dates will be notified on the Notice Boards and the students are expected to intimate their parents in time. No individual Notices will be issued. **IGNORANCE OF NOTICE WILL NOT BE ACCEPTED AS AN EXCUSE FOR DELAY IN PAYMENT.**
 - c. Delayed payments will attract fine / and or penalty as decided by the Principal.

22. CANCELLATION OF ADMISSION AND REFUNDS

- a. For candidates who have joined the course but opt a. For candidates who have joined the course but opt to discontinue before commencement of classes, an amount of Rs.25,000 will be deducted towards administrative expenses from the fee which they have paid at the time of joining.

- b. For Candidates opting to discontinue the study within a period of one week of commencement of classes, 75% of tuition fee will be refunded, while 25% of the tuition fee will be retained as administrative charges. After this period but before one month, 50% of tuition fees alone will be refunded.

After one-month period no Tuition fee will be refunded. In all these cases other fees will be refunded after proportionate deduction.

- C . (i) Last date for admission for BAMS will be as fixed by the Central Council for Indian Medicine(CCIM), New Delhi. Notice to be given to SGM by students who intend to with-draw from BAMS course has to reach the Chairman; Admissions ten days prior to the last date of admission fixed by the CCIM.
- (ii) If any student discontinues the studies after the last date for withdrawal as mentioned in the preceding paras or fails to give Notice as stipulated therein, he/she will be liable to pay liquidated damages equivalent to tuition fees for the remaining course period. In such cases, transfer certificate will be is-sued only after remitting the liquidated damages.
- (iii) .Candidates will be deemed to have withdrawn if he/she remains absent for more than 30 (thirty) days from the date of commencement of the classes.

23. DISCIPLINE

The colleges, hospitals and hostels are parts of SGM College, The parent trust and therefore, rules and regulations as prescribed should be strictly followed.

- a. Ours is a hundred percent residential campus. Students are required to reside in the hostels and they will be allowed to visit their homes only on days as notified from time to time.

- b. Vegetarian/Non-Veg food will be served in the Hostel.
- c. Students are not allowed to keep two-wheelers and cars in the campus.
- d. Use of mobile phones, mp3 players, ipods, videos, cameras, laptops and all such electronic gadgets inside the campus is prohibited.
- e. Smoking and drinking (alcohol) are totally prohibited.
- f. There will be a mandatory dress code for all students throughout the course.
- g. There will be regular value oriented classes/discussions in the campus. Students are advised to participate in these programmes. This is an Institution meant for higher learning and the objective is not only to impart education but also to build the character of the students and transform them into gentle human beings.
- h. A student hand book will be issued at the time of admission which will contain all the rules and regulations in detail. The students shall strictly abide by them.
- i. Students shall observe absolute discipline in their conduct during the entire period they spend in the Institution. Failure to observe absolute discipline will invite appropriate action.

PREVENTIVE MEASURES AGAINST RAGGING

'Ragging' means doing of any act by disorderly conduct to a student of an educational Institution, which causes or is likely to cause physical or psychological harm or raising apprehension or shame or embarrassment to that student and includes teasing or abusing or playing practical jokes or causing hurt to such students

or asking a student to do any act or to perform something which such student will not in the ordinary course be willing to do.

In case, the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged

in ragging, admission may be refused or he/ she shall be expelled from the educational Institution.

Anti-ragging committees and Anti-ragging squads will be formed to take effective measures against ragging and they will adhere to the stipulations and effectively monitor and comply with the directives.

Every student of the institution and his/her parents, or guardian is required to submit a combined undertaking at the time of registration / admission in prescribed format(which will be provided by the Institution) which is mandatory for registration/admission.

Anti ragging regulations of the University Grants Commission are forming part of the terms of admissions and are made available to all candidates and their parents for information and compliance.

Our Institution obliged to strictly adhere to the directives dated 16.05.2007 of the Hon. Supreme Court of India All Institutions will have to abide in SLP No(s) 24295 of 2006{with SLP (c) No.24296-99/2004 & W.P.(crl) No.173/2006 & SLP(C) No.14356/2005} and the recommendations by the Honourable Supreme Court of India on effective prevention of ragging in educational Institutions.

24. MEDICAL INSURANCE

All students will be covered under group medical insurance scheme, within stipulated limits.

25. STUDENT GUIDE

Two junior students will be assigned to a senior student who will guide the juniors in academics campus life including hostel, discipline etc.

26. SGM SCHEME

This is a unique scheme adopted by SGM. Each student will be allotted to a specific teacher (Acharya) as their local guardian

who will monitor the academic performance, provide emotional support, necessary guidance and communicate periodically with the parents.

27. ATENDANCE

80% separate minimum attendance in theory as well as clinical / practical is compulsory for appearing for the University Examination.

28 HOUSE SURGEONCY

It is compulsory for the students who pass out from this Institution to do their Compulsory Residential Rotating Internship in this Institution itself

29. SETTLEMENT OF DISPUTES

In case of any dispute in the interpretation of any of the conditions included in this booklet or in any other matter related to admission to BAMS of SGM PG Ayurvedic Medical College, decision of the Medical Director / Campus Operating Officer will be final and binding.

30. JURISDICTION

Courts situated in Ghazipur, Ghazipur only will have jurisdiction over disputes if any arising in the matter of applications and or admission to the courses covered under these Terms & conditions.

GROUND ON WHICH AN APPLICATION MAY GET REJECTED

1. Age of the candidate is less than 17 .
2. Marks lower than the minimum stipulated in the Terms & Conditions.
3. Photograph not as per specifications laid down in the application and Prospectus or unclear or no Photograph at all.
4. Incomplete and /or improper filling up.
5. Failure to enclose Demand Draft for the requisite amount in case of down loaded and online forms.
6. Application received in torn or mutilated condition.
7. Late receipt of the form(after the last date fixed for the receipt).
8. Illegible hand writing.

While filling up, the candidates should take extreme care in writing details and before posting make sure all documents required are kept correctly and properly.

31. GENERAL INSTRUCTIONS FOR FILLING THE APPLICATION FORM

Incomplete and wrongly filled in applications are likely to be rejected. Hence candidates are advised to take extraordinary care in filling up the Form. Given below are hints to help the candidates to correctly fill up the Form.

- (i) Application Form should be completed. Do not leave any column unfilled. If any column is not relevant in your case please write "NA" in answer to such column.
- (ii) Do not separate the Hall Ticket and attendance sheet from the Application Form. Fill up the details in the Hall Ticket and attendance sheet and submit the Forms without any damage.
- (iii) Use Black ball point pen.
- iv) **Name of the Candidate:** Write your full name in Bold Letters. Do not write just the name. For example: LAKSHMI or ULLAS. Write LAKSHMI SUBRAMANIAN or ULLAS BOSE. In other words you should easily be identifiable
- vi) **Date of Birth:**

First two boxes	Date (eg:10)
Next Two Boxes	Month (01)
Last four boxes	year (1995)

Eg: Date 1 0 01 1995
- vii) **SC/ST/OBC/OEC:** If you belong to any of these categories then darken the concerned box.
- viii) **Name of the caste/community:** If your answer to (vii) above is " yes " then only fill up this column.
- ix) **Photograph:** Face close up passport size colour photograph with name and date, taken after January 01, 2015 only should be used. All photographs should be copies of the same print. Use of dissimilar photographs is likely to result in rejection of the application.
- x) **Merit or Management:** Darken the appropriate column
- xi) **Centre of Examination:** Indicate the choice of Centres in the order of your preference by numbering. For example if Coimbatore is the first preference and Bangalore is the Second choice - write No. 1 in the box of Coimbatore and No. 2 in Bangalore box

xiv) **DD No and date:** This column need be filled in only if you are using a down loaded application form or submitted an online application.

xv) **Details of parents:** Fill up the columns relating to Father and mother.

xvi) **Residential Address:** Write the address both present (address for communication) and Permanent correctly and completely. If you are staying at the Present address for a short period, indicate the date up to which you are available in that address.

Must mention valid telephone numbers on which you or your Parents can be contacted. If we are unable to contact you on account of your furnishing wrong or invalid telephone numbers or the person attending the telephone is unable to answer properly, you may loose your chance.

xvii) **institution where you studied last:** Write the name of the institution from where you appeared for your Plus Two examination.

xviii) **Syllabus:** Strike off whatever not applicable.

xix) **Details of +2 marks:** If you have +2 marks available with you, please mention the details of marks under the respective columns. Those who are yet to receive the results may indicate RESULT AWAITED. But the marks list should reach the Office of Admission on or before 05.06.2015.

When Marks List is sent separately please write your application and Hall Ticket numbers on the same prominently.

xx) **Signatures:** Both the Candidate and the Parent must sign below the joint declaration.

xxi) **Date:** Write the date of filling up the application.

xxii) **Enclosures:** Application Form should be kept first in your arrangement. Attachments should be below the form. They should be neatly stapled to the first sheet and not to the Hall Ticket. Do not send any papers in loose condition. DO NOT SEND ANY ORIGINALS. SGM will not be responsible for safety of the originals.

xxi) HALL TICKET AND ATTENDANCE SHEET

A) HALL TICKET

1. The boxes relating to Hall ticket Number and the Centre allotted will be filled up by the institution. DO NOT WRITE ANYTHING IN THESE BOXES.
2. Paste (do not pin or staple) a copy of the Photograph as mentioned at Sl.No. v in these instructions.

3. Fill up your name and address correctly. Do not forget to mention the PIN number.
4. Put your signature at the space provided on the left side bottom of the Hall Ticket.

B) ATTENDANCE SHEET

1. The boxes relating to Hall Ticket Number and the centre allotted will be filled up by the institution.
DO NOT WRITE ANYTHING IN THESE BOXES.

2. Paste (do not pin or staple) a copy of the photograph mentioned at Sl.No. v in these instructions.
3. DO NOT SIGN THIS SHEET (Signature has to be done only in front of the invigilator in the examination hall)
After filling up the forms take a photo copy and retain for your records. This will be required if you have to ask for a Duplicate Hall Ticket.

